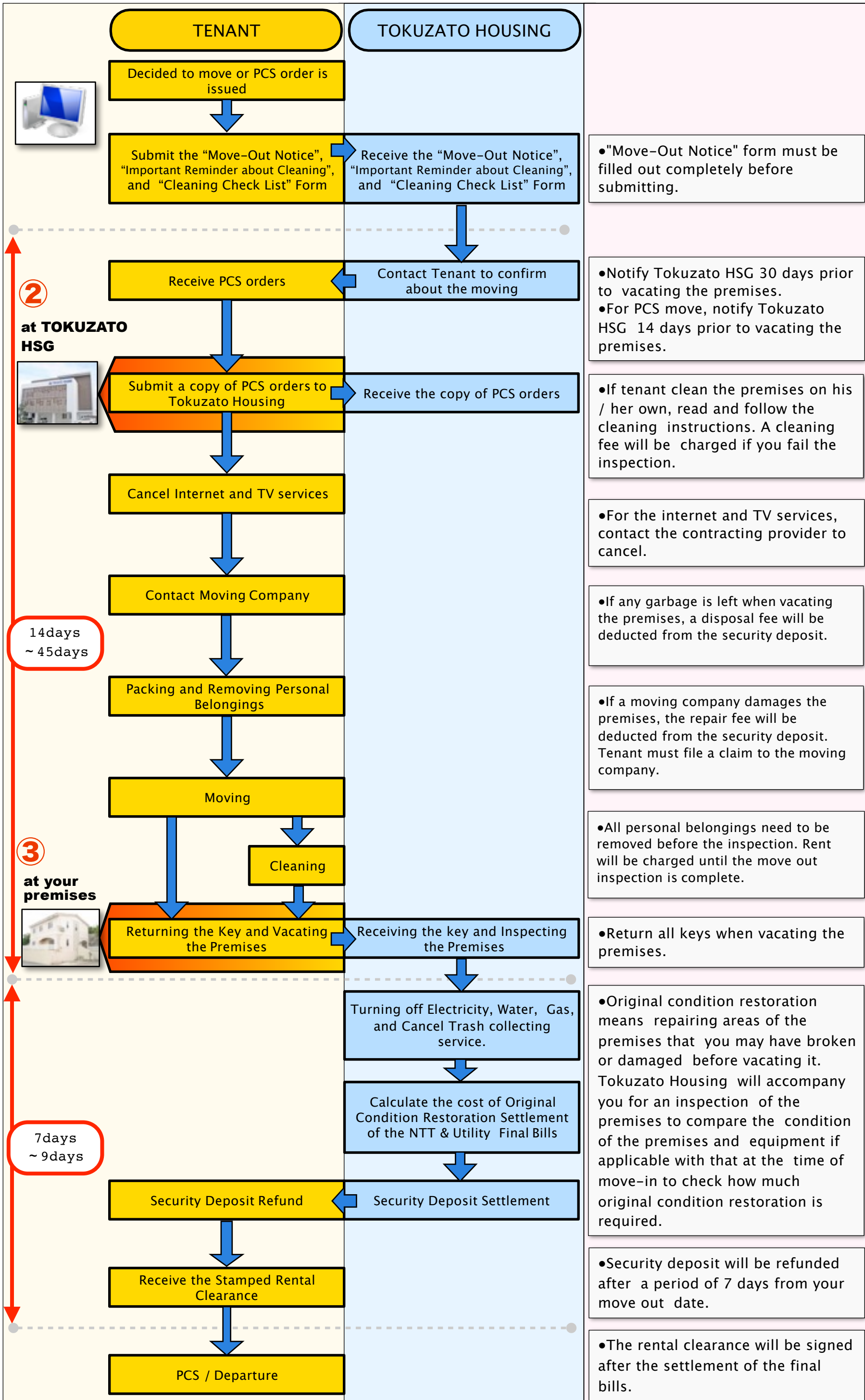


Moving (Vacating) Procedures

Please read carefully and follow the steps in a particular order.

- 1 You must give a minimum of a 30-day notice prior to vacating the premises by submitting the "Move-Out Notification" online. For PCS move, notify us at least 14 days in advance.
Please notify us of move-out even if you haven't received your PCS orders. Also, please contact us in advance if you wish to change the move-out date.
- 2 Please bring a copy of your PCS orders to Tokuzato Housing once you have your PCS orders in hand.
- 3 Please allow enough time for a housing inspection to be performed (usually 10days prior to be the departure date.)

1 Move-Out Notification



★It requires a fair amount of time to calculate the cost of Original Condition Restoration.

Please allow enough time to vacating the premises (at least 10 days prior to the departure date).